**Meeting Agenda**

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 7 February 2022, 10am-12pm

**Agenda**

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|  | **Timings** |
| **1. Welcome and Introductions** | 10am |
| **2. Urgent items of business** | 10.05am |
| **3. Minutes of the meeting on 5 July 2021 and matters arising not on the agenda:**

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| **SUMMARY OF AGREED ACTIONS**  |
| **Item** | **Action** |
| 5 | i) Graham Peters to provide information promoting Modern Sussex which Lewis Williams will share with Membersii) Lewis Williams to share full Focus on East Sussex Report once it’s published on the ESCC website |
| 6 | i) Atiya Gourlay to provide advice on how to engage with young people which Lewis Williams will then circulate to Members |
| 9 | i) Dawn Whittaker to send information on water safety to Lewis Williams to circulate to Members |

 | 10.10am |
| **4. Assembly Review** – Dawn WhittakerAssembly review and next steps for organisations to support skills development for young people and the working populationAttendees to consider possible themes for the 2022 East Sussex Assembly | 10.15am |
| **5. Budget updates** –AllAttendees to provide an update on their 2022/23 budgets, any financial challenges facing organisations and adjustments required to overcome these challenges | 10.45am |
| **5. COVID updates** – AllAttendees to discuss the ongoing impact of the COVID pandemic on their organisations | 11.15am |
| **6. Dates of future meetings and discussion of meeting locations****Please note in your diaries:**Monday 4 July, 10am-12pm (Business Meeting)Friday 25 November, 9am-12pm (ESSP Assembly) | 11.35am |
| **7. AOB** | 11.45am |
| **Close of meeting** | 12pm |