**Meeting Agenda**

Virtual, Microsoft Teams [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_NGY2MDczZGMtMmNjOS00MzI4LWFmYjMtNjcwZmNjMjhkMWQw%40thread.v2/0?context=%7b%22Tid%22%3a%22e26de7e3-b799-4df6-aa7d-16758c76b331%22%2c%22Oid%22%3a%22ab898002-0b84-43ac-9a40-4be5a396e938%22%7d)

 8th February 2021 09.00am

**Agenda**

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|  | **Timings** |
| **1. Welcome and Introductions** | 9.00am |
| **2. Urgent items of business** | 9.05am |
| **3. Minutes of the meeting on 8 July 2020 and matters arising not on the agenda**

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|  **SUMMARY OF AGREED ACTIONS –**  |
| **Item** | **Action** |
| No actions |

 | 9.10am |
| **4. Assembly Review** – Dawn WhittakerAssembly review and next steps for organisations in reducing their carbon footprint | 9.15am |
| **5. Budget updates** –Dawn WhittakerAny important budget updates from members | 9.45am |
| **6. Covid fatigue and personal resilience –** Juliet CouchePresentation and discussion | 10.00am |
| **7. Any other business** | 10.50am |
| **8. Dates of future meetings: Please note in your diaries**Monday 5th July 2021 – ESSP Business Meeting TBCFriday 26th November 2021 – East Sussex Assembly TBC |  |
| **Close of meeting** | 11.00am  |

Venue: Virtual