

Report to: East Sussex Strategic Partnership (ESSP)
Date: January 2015
Title: SPACES Programme Update
Author: Simone Cuthbert, Programme Manager, SPACES
Purpose: To provide an update on the SPACES Programme

East Sussex Strategic Partnership is recommended to:

- 1. note the report; and**
- 2. note the current programme activity taking place**

1. Introduction/Background

- 1.1. The Strategic Property Asset Collaboration in East Sussex (SPACES) Programme has been running since 2011 and is a public and third sector partnership. This partnership identifies ways of co-locating and collaborating to achieve a more cost effective estate asset base. The benefits expected include a reduction in the running cost of property, realisation of capital receipts, increased partnership working and co-location of related services.
- 1.2. This report is intended to give an update on the status of the SPACES Programme to date specifically regarding delivery of projects and programme development.

2. Activity Update

- 2.1. A total of 19 projects have now been delivered by the SPACES Programme and a list of these can be found in Appendix A.
- 2.2. The benefits realised to date are in excess of £5 million with a further £10.8 million identified. These values are only what have been calculated to date and many of the projects and work streams being developed have not yet been measured. Many other benefits have also been realised including co-location of related services and attracting investment. A full list of benefits to date can be found in Appendix B.
- 2.3. A further 22 co-location opportunities have been identified and are being developed into projects for delivery:
 - a. Three in Brighton and Hove including local authority, health, emergency services and community and voluntary sector organisations.
 - b. Two in Eastbourne around a public services hub and the potential for the Town Hall to be used more collaboratively.
 - c. Five in Lewes District across a number of towns and partner organisations. Two of these are progressing to be delivered early in 2015/16.
 - d. Eight in Rother District across a wide variety of partners. Two are expected to be delivered in the near term namely DWP JobCentrePlus and a team from ESCC moving into Amherst Road premises with Rother District Council.

- e. Four in Wealden, one expected to be delivered in early 2015/16. The rest of which have less clear outcomes at this stage.

2.4. As well as co-location projects, other SPACES activity is underway as follows:

- a. The SPACES Procurement Group has experienced delays in the activity to benchmark energy and identify the most cost effective route to market. It is hoped that this work can be concluded with a recommendation by the end of the financial year. The group is ensuring that a process will be in place to demonstrate best value in instances where services are purchased from other partner organisations without duplication of effort or expense.
- b. The solution for Physical Document Management has been designed by ESCC using Ropemaker Park. This will provide a professional service while sharing costs between partners enabling a cost effective solution and reducing costs to the public purse. All partners are to be formally invited to join this initiative and a pipeline of on-boarding will be developed. Two partners are already in discussions to move their requirements to this facility. The group will then start considering electronic storage and a central postal hub to collaborate on solutions and further increase efficiency.
- c. The Collaborative Workspace Project will be initiated shortly. A project board has been identified, terms of reference and a project brief written as well as a draft plan and resource identified. The outcome of this project will be to prove the concept of shared hot desk and touch down work spaces for all public sector partners' staff. It will also produce a business case for a wider roll out of this type of working environment across East Sussex and Brighton and Hove. This pilot will be funded by the Transformation Challenge Award.
- d. The ePIMS user group has drafted a road map for data capture which will enable partners to grow the level of data held on their property assets together on a central platform alongside central government information. This will enable some aspects of the Transparency Agenda to be satisfied as well as visibility between partners of their holdings. This will assist in decision making in areas such as acquisition and disposal. Over time it is intended that meeting rooms and available space in buildings could be identified to increase space utilisation as well as identification of commercial premises to assist in decision making. The road map is expected to be presented to the SPACES Programme Board in March 2015.
- e. The Customer Services group have prioritised their potential activities with digital engagement being the first area for focus in February 2015 followed by Face to Face engagement shortly afterwards. A successful application was put through to the Design Council for a team from this group to be part of a course in how to bring design to the delivery of public sector services. The team attending this include representatives from ESCC, Rother District Council and SPACES. The course begins at the end of January 2015.
- f. The Newhaven Focus Group is due to meet for the first time in early February. This group will be measuring public sector building utilisation across Newhaven to identify what savings could be made if the most cost effective buildings were fully utilised. Economic Development teams are engaged in this work.

3. Next steps

- 3.1. To continue to match space needs and space available between partners and have oversight of the co-location projects being delivered
- 3.2. To finalise the energy benchmarking activity and identify any savings that can be made
- 3.3. To identify a pipeline take up for the document management solution for partners
- 3.4. To identify opportunities for Collaborative working through the customer contact group using the Design Council Workshops to assist with the identification of outcomes

Appendix A – Activities Delivered to Date

	Description	Type	Location	Year delivered
1	DWP provision of space Rye by Rother DC	Co-location	Rother	2012/13
2	DWP provision of space Battle by Rother DC	Co-location	Rother	2012/13
3	SEAP to Aquila House with Hastings BC	Co-location	Hastings	2013/14
4	Carisbrooke Surgery and Pharmacy to White Rock Gardens Hastings	Space provision	Hastings	2013/14
5	ESFRS and SusPol use St Leonards Academy Hastings for training	Co-location	Hastings	2013/14
6	Aquila House Sussex Police share with Hastings BC Anti-social behaviour hub	Co-location	Hastings	2013/14
7	Rother and ESCC land swap for link road	Land Swap	Rother	2013/14
8	Estates Management Support Contract ESCC & Rother	Contract procurement	Rother	2013/14
9	1a Grove Road Sussex Police and Eastbourne BC	Co-location	Eastbourne	2013/14
10	Facilities Management Contract ESCC & Wealden DC	Contract procurement	Wealden	2013/14
11	Hove Town Hall Sussex Police with BHCC	Co-location	Brighton	2013/14
12	Portslade Town Hall Sussex Police with BHCC	Co-location	Brighton	2013/14
13	SECamb response post at The Ridge Fire Station	Co-location	Hastings	2014/15
14	SPFT & Alzheimer's Society using Crowborough Fire Station	Co-location	Wealden	2014/15
15	Rye Tilling Green Disposal / Community Provision	Disposal and community provision	Rother	2014/15
16	Southover Grange and The Maltings Land Swap Lewes	Land swap	Lewes	2014/15
17	SCDA Employability Hub to Town Hall with Eastbourne BC	Co-location	Eastbourne	2014/15
18	Hampden Park ESCC Children's Services using Community Centre	Co-location	Eastbourne	2014/15
19	Credit Union into St Mary's with ESCC	Co-location	Eastbourne	2014/15

Other outcomes				
1	Credit Union and Building Heroes working together to obtain furniture from closing down company with no charge			
2	Successful joint bid with The Link for £420 from Transformation Challenge Award			
3	Successful application for design council support for customer contact group			

Appendix B – SPACES Benefits

Benefit	Delivered	Planned	Unplanned	Total	Change from previous month	% of target identified	% of target achieved	Total target
Capital Receipt Value Held	£0	£951,000	£8,465,000	£9,416,000	£866,000	31.39		
Capital Receipt Realised	£3,540,000	£0	£0	£3,540,000	£0		11.80	43.19
Revenue Reduction	£794,200	£197,132	£1,040,186	£2,031,518	£78,931	20.32	7.94	28.26
CO2 Reduction	142	55	136	333	0	3.33	1.42	
Revenue Receipt	£94,155	£81,050	£4,500	£179,705	£0			
Cost Avoidance	£23,532	£0	£130,500	£154,032	£118,500			
Investment - Regeneration	£700,000	£0	£0	£700,000	£0			
GIA Reduction m2	4438	948	8299	13685	0			
Co-Location related services	3	1	5	9	0			
Co-location response services	1	2	5	8	0			
Land Swap	2	0	0	2	0			
Additional Service Provision	5	1	1	7	1			

Note – The low levels of CO2 reduction reflect difficulty in measurement where many partners do not capture this information, meaning for most projects it has not been estimated. Activity will be undertaken to use calculations to estimate the CO2 reduction on all projects although this has not yet been scheduled.