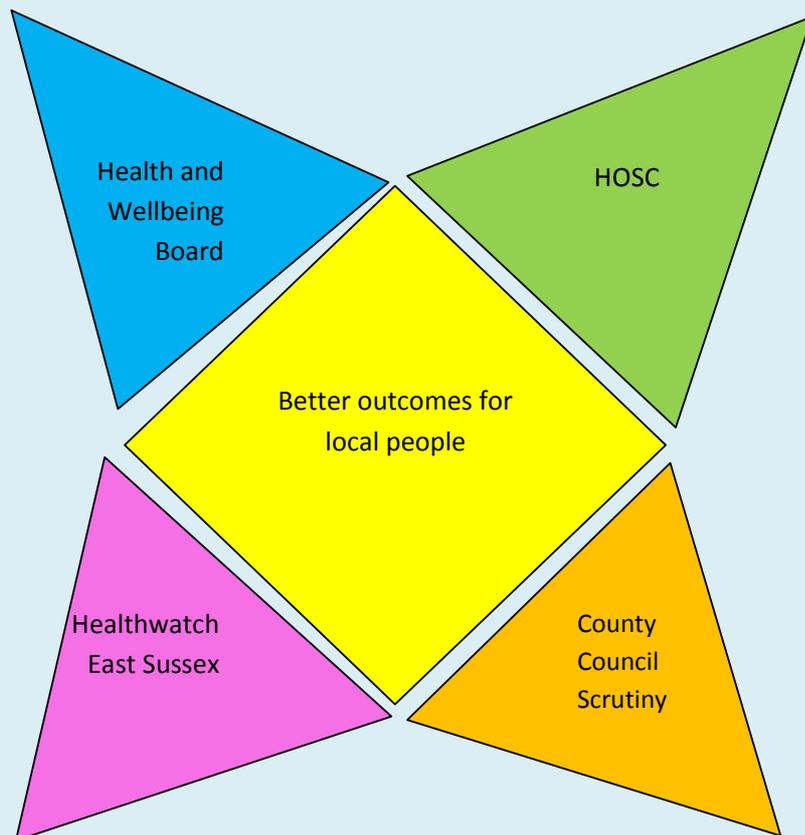


A Guide to Roles and Relationships between the East Sussex Health and Wellbeing Board, Healthwatch East Sussex, County Council Scrutiny, Health Overview Scrutiny Committee and other Boards and Partnerships



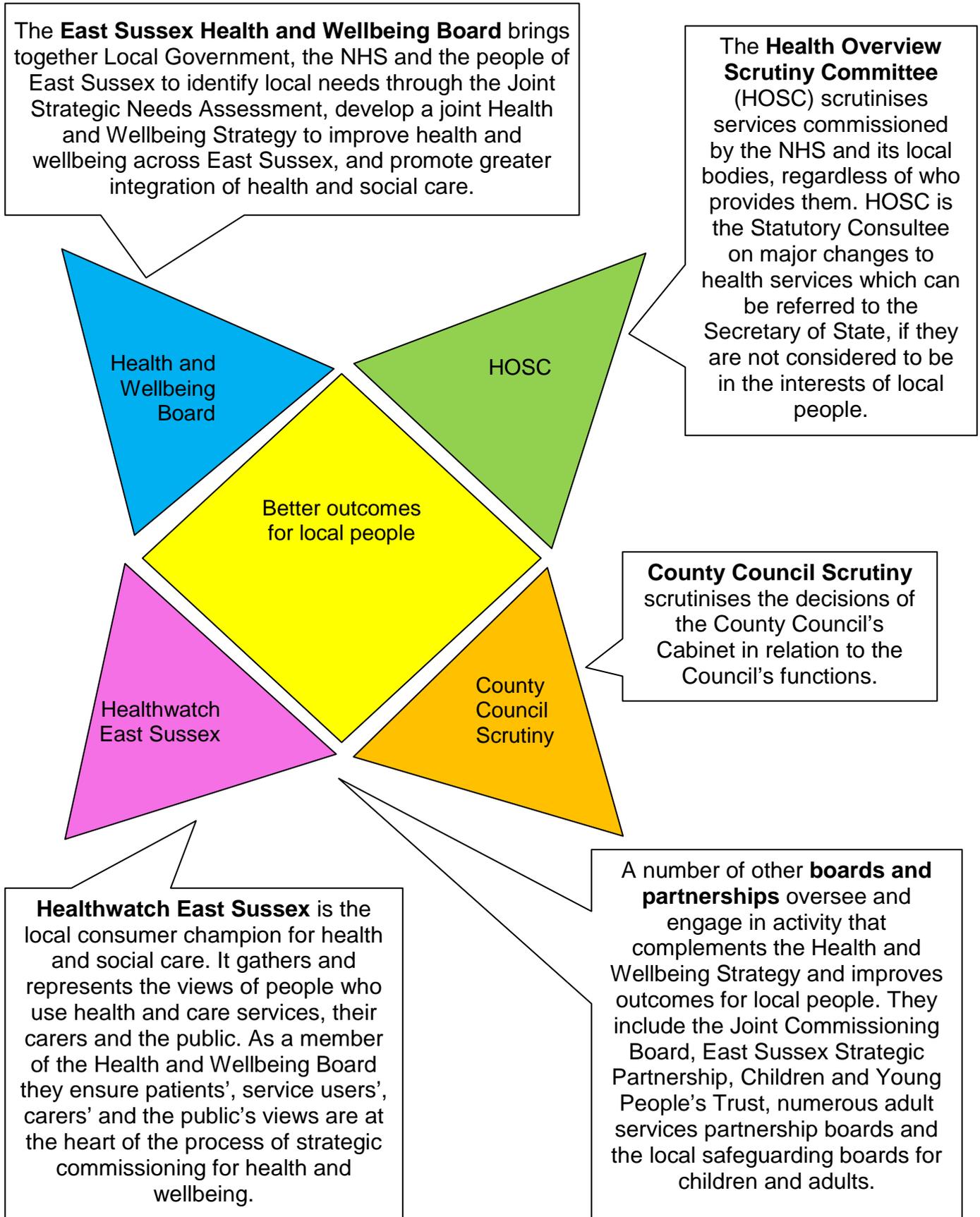
INTRODUCTION

Local authorities, other public services providers, the NHS and the voluntary and community sector have been working together for many years in East Sussex to develop and deliver a more joined up and integrated approach to health and wellbeing and improve the experience of patients, service users - both adults and children - and their carers.

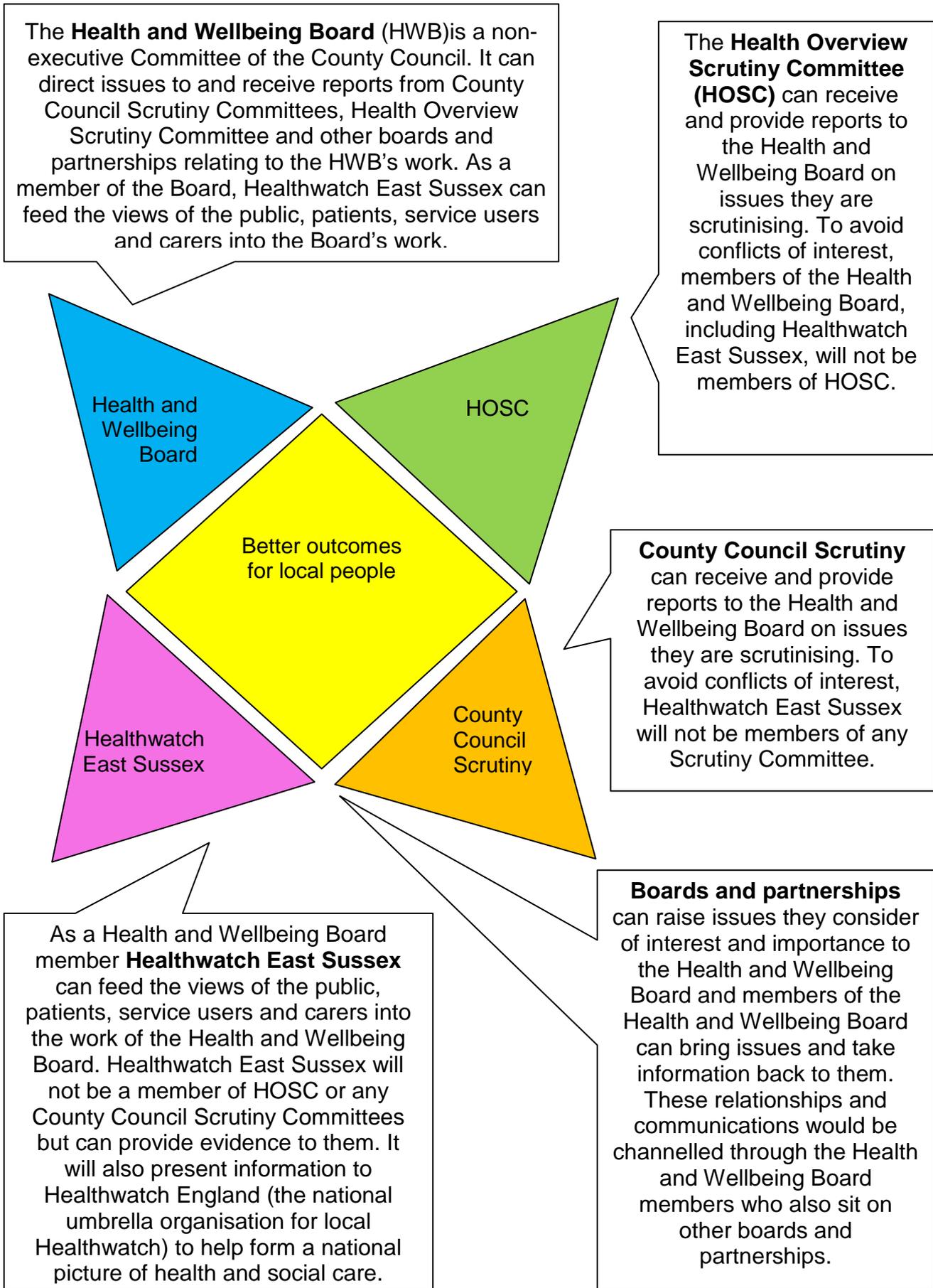
Recent health and care reforms have introduced new structures and processes. It is important that the Health and Wellbeing Board, its partners and the public understand the independent but complementary roles and responsibilities of the Health and Wellbeing Board, Healthwatch East Sussex, County Council Scrutiny and Health Overview Scrutiny Committee in particular, along with other partnerships and boards that may, from time to time, be involved or have an interest in the Health and Wellbeing Board's work (and vice versa).

This document does not aim to cover every eventuality or set out detailed arrangements as the system is still new and there needs to be flexibility to enable the different bodies to develop their working relationships and respond to issues in a way that is most likely to add value and deliver the outcomes we all want to achieve.

AN OVERVIEW OF KEY ROLES



AN OVERVIEW OF KEY RELATIONSHIPS

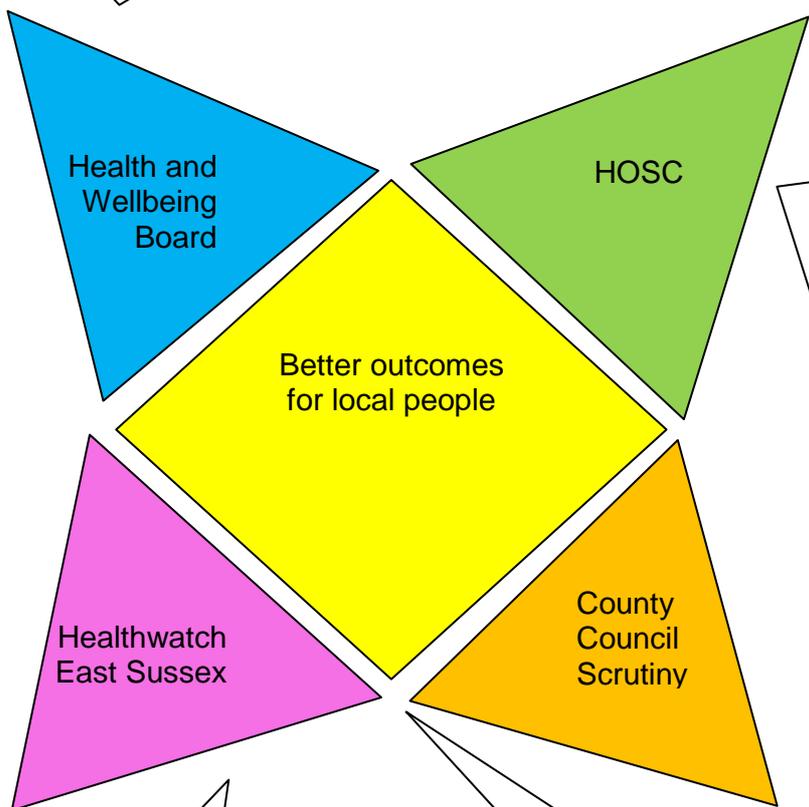


ROLES AND RELATIONSHIPS IN PRACTICE – A SCENARIO

The Clinical Commissioning Groups (CCGs) are developing new commissioning plans for maternity and paediatrics in East Sussex which may result in changes to services

The CCGs are developing new commissioning plans for maternity and paediatric services in order to improve outcomes and make better use of resources. The CCGs take their commissioning plans to the **Health and Wellbeing Board (HWB)** so that the Board can consider whether they fit with the priorities in the Health and Wellbeing Strategy.

The **Health Overview Scrutiny Committee (HOSC)** considers the CCGs' proposals for specific service changes arising from their commissioning plans. If HOSC agrees that they are a substantial variation to existing services HOSC will be formally consulted and ensure the CCGs undertake appropriate public consultation. HOSC will assess the proposals, taking evidence, making recommendations and ultimately coming to a conclusion about whether the changes agreed by the CCGs are in the interests of the local health service and local people.



Healthwatch East Sussex undertakes research and gathers information and views from the public, people who use services and their carers. They present this to the HWB to inform discussions about the Health and Wellbeing Strategy, and to HOSC to inform discussions at HOSC on the impacts that any proposed changes to maternity and paediatric services might have on local people and people who use those services.

In considering which other **boards and partnerships** may have a particular interest in the CCGs' commissioning plans, the Director of Children's Services, who is a member of the HWB; Local Safeguarding Children Board (LSCB); and Children and Young People's Trust (CYPT), ensures that the HWB is mindful of the safety and welfare of children when considering the CCGs' commissioning plans, and feeds back items of interest to both the LSCB and CYPT.

1. The East Sussex Health and Wellbeing Board (HWB)

1.1. The HWB is a non-executive committee of the County Council. It brings together Local Government, the NHS and the people of East Sussex to improve health and wellbeing across East Sussex. Members include local Clinical Commissioning Groups, NHS England, County and District and Borough Councillors, senior County Council officers overseeing Public Health, Adult Social Care and Children's Services and Healthwatch East Sussex.

1.2. The HWB took on its statutory role on 1 April 2013. It has a number of statutory powers and duties: it is not a decision making body, but a body of decision makers. Its main functions are to:

- i. Assess the needs of the local population through the Joint Strategic Needs Assessment (JSNA);
- ii. Produce a Joint Health and Wellbeing Strategy to inform the commissioning of health, care and public health services in East Sussex; and
- iii. Promote greater integration across health and social care.

1.3. Health and Wellbeing Boards are also responsible for publishing and updating a statement of the needs for pharmaceutical services of the population in its area, referred to as a Pharmaceutical Needs Assessment (PNA).

1.4. Members of the HWB are bound by the codes of conduct applicable to local authority committees and therefore need to declare any personal or pecuniary interests on appointment and whenever there is a relevant agenda item.

1.5. An Annual report on the HWB's work and achievements will be presented to a meeting of the County Council once a year and published.

2. Healthwatch East Sussex

2.1. Each local area in England has set up a local Healthwatch as the local consumer champion for health and social care representing the collective voice of people who use services, their carers and the public.

2.2. In East Sussex, East Sussex Community Voice (a Community Interest Company) has been commissioned by East Sussex County Council to deliver Healthwatch across the county. Healthwatch East Sussex services being developed include evidence and insight; community, research and engagement; information, signposting and non-clinical advice provision; and NHS complaints advocacy.

2.3. Healthwatch East Sussex will engage with local communities including networks of local voluntary organisations, people who use services and the public, to build up a local picture of community needs, aspirations and assets and the experiences of people who use services.

2.4. As a member of the Health and Wellbeing Board, Healthwatch East Sussex can ensure patients', service users', carers' and the public's views are embedded at the heart of the process of strategic commissioning for health and wellbeing. Through its seat on the HWB, it will be able to present information for the JSNA and discuss and agree the Health and Wellbeing Strategy with other Health and Wellbeing Board members. It will also present information to Healthwatch England (the national umbrella organisation for local Healthwatch) to help form a national picture of health and social care.

2.5. Healthwatch East Sussex will not be a member of the Health Overview Scrutiny Committee (HOSC) but can provide evidence to it regarding NHS services, providers and commissioners. They will also not be a member of County Council Scrutiny Committees but can provide evidence and report concerns on County Council services to them.

3. East Sussex County Council Scrutiny

3.1. The work of Scrutiny in the County Council is divided between four Scrutiny Committees which each meet four times a year in County Hall. The committees, made up of County Councillors, broadly mirror the County Council's Cabinet portfolio responsibilities and scrutinise the decisions of the Cabinet in relation to the Council's functions. All four committees will review different aspects of health, care and wellbeing in East Sussex:

- i. Children's Services Scrutiny Committee looks at issues that affect children and young people including safeguarding, social care, education and children's health services provided or commissioned by the County Council.
- ii. Adult Social Care and Community Safety Scrutiny Committee looks at issues affecting working age adults and older people including social care, social services, support for disabled people to live at home, services for people with mental health support needs, and community safety including the work of the Safer Communities Partnership.
- iii. Audit, Best Value and Community Services Scrutiny Committee scrutinises community services including community planning, libraries and public health.
- iv. Economy, Transport and Environment Scrutiny Committee looks at a range of issues including planning and development control, highways and transportation, waste management, the environment, economic development and trading standards.

4. Health Overview Scrutiny Committee (HOSC)

4.1. HOSC is made up of County, District and Borough Councillors and voluntary and community sector representatives. It meets four times a year in County Hall.

4.2. HOSC scrutinises local health issues and services which are commissioned through the NHS and its local bodies. HOSC differs from the other County Council Scrutiny Committees in that most of its reports go directly to NHS organisations rather than the County Council's Cabinet. HOSC is the Statutory Consultee on major changes to health services which can be referred to the Secretary of State if they are not considered to be in the interests of local people.

5. Other Boards and Countywide Partnerships

5.1. There are a number of boards and partnerships in the county which oversee and engage in activity that has a direct link to the Health and Wellbeing Strategy. The current purpose and membership of these bodies is summarised below:

- i. Clinical Commissioning Groups (CCGs) are responsible for commissioning certain health services for their local populations. Each of the three local CCGs in East Sussex has a Governing Body which consists of elected GP members, practice managers, lay members, a registered nurse, a secondary care specialist doctor and members of their senior management team. The Governing Body is responsible for making the final decisions within the CCG and is accountable to their member practices and the NHS Commissioning Board (NHS England).
- ii. Joint Commissioning Board (JCB) provides overall strategic direction for joint commissioning and develops joint commissioning strategies that reflect the priorities of the CCGs, County Council and the Health and Wellbeing Board. The JCB will provide progress reports and recommendations to the Health and Wellbeing Board where appropriate. Its members include senior representatives from County Council adults, children's and public health services, the CCGs and NHS England Area

- Team. A Joint Commissioning Operational Group, reporting directly to the JCB, has been established to ensure JCB decisions and work programmes are implemented.
- iii. East Sussex Strategic Partnership (ESSP) is a multi-agency, multi-sector partnership working to improve quality of life in East Sussex. The vision set out in the Health and Wellbeing Strategy is part of a broader partnership vision set out in ESSP's Community Strategy, Pride of Place, to create and sustain a vibrant, diverse and sustainable economy; great places to live in, visit and enjoy; and safe, healthy and fulfilling lives. Pride of Place, ESSP's membership and its Assembly, provide strong links with all the key countywide partnerships and plans tackling the wider determinants of health and wellbeing including the economy; transport; environment; housing; education and skills; community safety; health and wellbeing; community strength and leadership; and culture, sports and leisure, as well as those involved with children, young people and older people.
 - iv. Children and Young People's Trust (CYPT) brings local organisations together to work closely to improve the support available to children, young people and families in East Sussex. Its members include East Sussex Youth Cabinet and the National Youth Parliament, Schools and Colleges, CCGs, East Sussex Healthcare NHS Trust, Sussex Partnership NHS Foundation Trust, Sussex Police, East Sussex Fire and Rescue Service, Voluntary and Community Sector organisations, District and Borough Councils and East Sussex County Council.
 - v. Adults Services Partnership Boards cover a range of areas and each has a wide range of stakeholders represented on them linked to relevant user, carer and provider forums. These Boards provide a mechanism for commissioners to engage stakeholders in developing their commissioning priorities and to remain accountable to them for delivery. These Boards report directly to the Joint Commissioning Board. The Boards are:
 - a. Autism Partnership Board
 - b. Carers Partnership Board
 - c. Drug and Alcohol Action Team Board
 - d. End of Life Care Programme Board
 - e. Improving Life Chances Partnership Board (for adults with physical impairments, sensory impairments or long term conditions)
 - f. Learning Disability Partnership Board
 - g. Mental Health Joint Commissioning Board
 - h. Older People's Partnership Board
 - i. Safer Communities Steering Group; and
 - j. Strategic Housing Forum.
 - vi. Local Safeguarding Children Board (LSCB) has a statutory duty to ensure the coordination and effectiveness of all persons and bodies working to safeguard children in East Sussex. Its members comprise senior representatives from all local organisations involved in protecting or promoting the welfare of children. It oversees all early help offered to support parents experiencing difficulties, all children in need of statutory support and all children in need of a child protection plan. In addition, it has a role in ensuring that agencies work together to safeguard children who are vulnerable as a result of exposure to parental issues such as domestic abuse, mental illness, alcohol or substance misuse, or who may be at risk of being trafficked or sexually exploited. The LSCB also coordinates an extensive multi-agency training programme to support this work.

- vii. Local Safeguarding Adults Board works to protect vulnerable adults in East Sussex who are at risk of harm. Its members comprise representatives from Adult Social Care, the NHS and Police. The East Sussex Safeguarding Adults Board (SAB) is responsible for promoting the safeguarding of adults within East Sussex. It also identifies strategic aims to safeguarding work, ensure the effectiveness of partner agencies' activity to safeguard adults at risk of abuse as well as ensuring that different services and professional groups cooperate and work in partnership.

6. Relationships between the Health and Wellbeing Board (HWB), Healthwatch East Sussex, County Council Scrutiny and Health Overview Scrutiny Committee

6.1. The distinctive roles of the HWB, Healthwatch East Sussex, County Council Scrutiny and Health Overview Scrutiny Committee (HOSC) are clearly defined. By working together, each can make a unique yet complementary contribution to the others' work and, ultimately, to improving the health and wellbeing of people in East Sussex.

6.2. The HWB Terms of Reference state that the HWB can direct issues to and receive reports from the appropriate County Council Scrutiny Committee and HOSC and is likely to do so where there is a clear link to the delivery of the Health and Wellbeing Strategy and related commissioning plans. To avoid any potential conflict of interests, HWB members and observers with speaking rights would not be members of HOSC.

6.3. Healthwatch East Sussex is a member of the HWB and as such represents the views of patients, service users, carers and the public in the work of the HWB and participates fully in the development of the Joint Strategic Needs Assessment (JSNA) and Health and Wellbeing Strategy. As the independence of Healthwatch East Sussex could be challenged if it was involved in discussions at the HWB about a service whilst also involved in consulting the public about that service, they will declare any potential conflicts of interest to the HWB as and when appropriate.

6.4. Healthwatch East Sussex has an Advisory Group which includes the County Council's Scrutiny Lead Officer and HWB support officer. Through this, all parties will be able to liaise and collaborate to identify potential overlaps and duplication in their respective forward plans so that these can be discussed and resolved.

6.5. The four County Councillor members on the HWB, as elected representatives of East Sussex residents, bring democratic legitimacy to the work of the Health and Wellbeing Board i.e. ensure the work of the HWB is properly governed and reflects the needs and wishes of the local population.

7. Relationship between Healthwatch East Sussex, County Council Scrutiny and Health Overview Scrutiny Committee (HOSC)

7.1. Healthwatch East Sussex will not be a member of HOSC or any County Council Scrutiny Committee, but could potentially have a relationship with all County Council Scrutiny Committees and with HOSC. With HOSC, it could have a role in NHS commissioned services. With County Council Scrutiny Committees, it could have a role in Adult Social Care and Community Safety (adult social care commissioned and provided services, carers services); Children's Services (children's social care commissioned and provided services, children's health issues); Audit, Best Value and Community Services (public health); and Economy, Transport and Environment (wider healthy lifestyle issues e.g. cycling, environmental quality and road safety).

7.2. The types of relationships that Healthwatch East Sussex might have with County Council Scrutiny Committees and HOSC include:

- i. Healthwatch East Sussex referring matters to County Council Scrutiny and HOSC, particularly if it thinks there has been an inadequate response; providing

information/evidence on public/patient/service user needs, experiences and preferences from its core work to support County Council Scrutiny and HOSC Committee agenda items and County Council Scrutiny and HOSC reviews (on request or proactively); and using scrutiny reports/reviews to identify issues of concern or information which will help in delivering its core functions.

- ii. Intelligence from Healthwatch East Sussex's core work may prompt County Council Scrutiny and HOSC to identify topics for review. County Council Scrutiny and HOSC may also consider commissioning Healthwatch East Sussex to undertake additional, tailored work to inform Scrutiny activities. County Council Scrutiny and HOSC may also receive individual queries from members of the public which may be more appropriate to refer to Healthwatch East Sussex.
- iii. Working together, Healthwatch East Sussex, County Council Scrutiny and HOSC will need to coordinate work programmes to avoid overlap and duplication and to make best use of resources. Healthwatch East Sussex, County Council Scrutiny and HOSC may also find it helpful to informally share information on current health and social care issues in East Sussex.

8. Relationships with Other Boards and Countywide Partnerships

8.1. Relationships and communications between the Health and Wellbeing Board (HWB) and these bodies would be directed through existing HWB members who are also members of these other boards and partnerships. This will enable boards and partnerships to raise issues they consider of interest and importance to the HWB and members of the HWB would be able to bring issues and take information back to them.

8.2. East Sussex Local Safeguarding Children Board (LSCB) has a number of statutory duties under the 2004 Children Act. These include ensuring the effectiveness of all Boards with a responsibility for safeguarding and promoting the welfare of children. Therefore in addition to requesting or providing reports, the LSCB would expect its representatives to ensure that safeguarding children is high on the HWB's agenda and that the HWB is mindful of the safety and welfare of children when considering all of its business.

8.3. The role of the East Sussex Safeguarding Adults Board (SAB) is to ensure all contact with adults at risk of abuse within East Sussex is based on the requirement to prevent, investigate and respond where a safeguarding concern exists. The SAB expects to work in partnership with other relevant bodies to ensure that adult safeguarding links with other related strategic agendas.

8.4. Currently the HWB members who sit on the key boards and partnerships listed in section 5 above, and who would therefore be the communication link between them, are:

- i. Clinical Commissioning Groups (CCGs) – the CCG representatives on the Health and Wellbeing Board
- ii. Joint Commissioning Board (JCB) – Director of Adult Social Care, Director of Children's Services, Director of Public Health (NB. The JCB also includes CCGs and NHS England Area Team representatives and from time to time these may be the same as the HWB members)
- iii. East Sussex Strategic Partnership (ESSP) – Cllr Glazier (Vice Chairman of ESSP)
- iv. Children and Young People's Trust (CYPT) – Director of Children's Services
- v. Adult Social Care Partnership Boards (5 v above) – Director of Adult Social Care
- vi. Local Safeguarding Children Board – Director of Children's Services
- vii. Local Safeguarding Adults Board – Director of Adult Social Care