

# Meeting Notes

10am, Friday 8 July 2011

Hardwick Suite, International Tennis  
Centre, Eastbourne

## IN ATTENDANCE

### ESSP Members present:

Robin Smith (Chair)	Sussex Police
Cllr Keith Glazier (Vice Chair)	East Sussex County Council
Jeremy Leggett	Action in Rural Sussex
Ian Chisnall	Churches Together in Sussex
Cllr David Tutt	Eastbourne Borough Council
Chris Wick	Environment Agency
Peter Archer	Federation of Small Businesses
John Hodges	Hastings & Bexhill Economic Alliance
Cllr Jeremy Birch	Hastings Borough Council
Chris Nicol	JobCentre Plus
Brenda Mason (on behalf of Cllr Maynard)	Rother District Council
Steve Hare	SpeakUp Representative
Steve Manwaring	SpeakUp Representative
Cllr Robert Standley	Wealden District Council

### Also in attendance (observers):

Cllr Bob Tidy	East Sussex County Council
Becky Shaw	East Sussex County Council
Kieran McNamara (Speaker)	East Sussex County Council
Stephen Potter (Speaker)	East Sussex County Council
Barbara Deacon (Facilitator)	East Sussex County Council
Jane Mackney	East Sussex County Council
Sarah Dyde	East Sussex County Council
Bethan Hampson	East Sussex County Council
Sue Dean	East Sussex County Council
Rebecca Leggett	East Sussex County Council
Cynthia Lyons	East Sussex PCTs
Cllr Gill Mattock	Eastbourne Borough Council
Robert Cottrill	Eastbourne Borough Council
Roy Mawford	Hastings Borough Council
Steve Barry	Sussex Police
Charles Lant	Wealden District Council
Gill Cameron-Waller	Wealden District Council

### Apologies for absence:

Gary Walsh	East Sussex Fire & Rescue Service
Diana Grice	East Sussex PCT's
Cllr Tony Nicholson	Lewes District Council
Charles Everett	NHS Hastings and Rother
Cllr Carl Maynard	Rother District Council
Leighe Rogers	Surrey and Sussex Probation Trust
Cllr David Young	Sussex Associations of Local Councils (ES)

## NOTES

### 1) **Welcome**

- 1.1 The Chair welcomed all – those attending on behalf of others were identified. The Chair also paid tribute to Cllr Bob Tidy for his commitment to partnership working as he stood down as Vice Chair of ESSP. The Chair welcomed the new Vice Chair, Cllr Keith Glazier.

### 2) **Urgent Items of business**

- 2.1 None reported.

### 3) **Notes of the meeting held on 4 April 2011 and Matters Arising**

- 3.1 One slight amendment to the notes of the last meeting was made and then the notes were agreed as a correct record.

#### 3.2 **Matters Arising**

**Items 8.1, 8.2, 8.3 and 12.1** – on agenda of today's meeting.

**Item 9 –Economic Value assessment** – added to ESSP website

<http://www.essp.org.uk/Meeting-papers-and-reports/ESSP/2011.aspx>

### 4) **Declarations of Interest**

- 4.1 None reported.

### 5) **Economic Development Strategy (EDS)**

- 5.1 Kieran McNamara updated the group on the progress of the EDS and presented the timetable for the strategy.
- 5.2 The finalised strategy will be brought to the meeting in November for adoption, following consultation and a fuller discussion at the meeting about the strategy and the responses to consultation.
- 5.3 Robin Smith thanked Kieran McNamara for attending.

### 6) **Environment Strategy**

- 6.1 Chris Wick introduced the Environment Strategy for East Sussex and Stephen Potter spoke about gaps in the strategy that have now been resolved.
- 6.2 Following discussion, it was agreed that comments and issues can be addressed through the Environment Strategy Group at the action planning stage. These included the role of Borough and District Councils in relation to the LDFs and the link between this and the Economic Development Strategy. The action plans which follow the adoption of the strategy should take into account the work that is underway on a joint waste strategy.

- 6.3 An update on action plans will be brought to the meeting in November and following its implementation, an annual report will be brought to ESSP.
- 6.4 Recommendations were agreed. Robin Smith thanked the speakers.

## **7) Migrant Action Group (MAG)**

- 7.1 Ian Chisnall presented the MAG update highlighting progress to date and asked for continuing support for the project.
- 7.2 Becky Shaw offered a workshop for all partners at the November Assembly looking at collective bidding for funds that may be helpful in supporting the project.

## **8) Priorities updates**

- 8.1 **Place based budgeting** – Becky Shaw informed the meeting that a meeting had been arranged on 22 July 2011 Families with Multiple Problems organised by the Children and Young People’s Trust Executive Group on 22 July 2011. Any members interested in attending should let her.

**Action – Members to contact BS if interested in attending the meeting on 22 July 2011.**

- 8.2 **Better use of physical assets** – Robin Smith reported that SPACES (Strategic Property Asset Collaboration in East Sussex) had held its first meeting on 24 May 2011 where Cambridge County Council shared good work from their joint asset mapping strategy. The next meeting will be on the 27 July 2011 and will discuss the PID and project management of the group.

**Action – RS to report back to next ESSP Meeting in November.**

- 8.3 **Joint Communications, consultation and engagement** – Jane Mackney and Bethan Hampson shared the results of the communications questionnaire that was circulated in May. Bethan outlined that the proposed way forward would focus on faster, more targeted information, look at the possibility of a member’s only forum on the website and make better use of existing systems.

**Action – JM to explore options for these proposals and feed back at the meeting in November.**

## **9) LAA2 Performance Monitoring**

- 9.1 The Partnership noted the report. Further discussions on the future of performance monitoring covered in item 10.

## **10) East Sussex Strategic Partnership next steps**

- 10.1 See Appendix One

## **11) Any other Business**

- 11.1 None reported.

## **12) Date of future meetings**

- 12.1 The next meeting will take place at the Gold Room, Eastbourne Winter Gardens, Eastbourne – the meeting will include the East Sussex Assembly. 3 November 2011, 10am-1pm

**SUMMARY OF AGREED ACTIONS – 8 July 2011**

<b>Item</b>	<b>Action</b>
<b>8.1</b>	<b>Place based budgeting – Members to contact BS if interested in attending the meeting on 22 July 2011.</b>
<b>8.2</b>	<b>Better use of physical assets – RS to report back to next meeting in November.</b>
<b>8.3</b>	<b>Joint Communications – JM to write to explore options for these proposals and feed back at the meeting in November.</b>

**Appendix One**  
 Agenda Item 10

**Results of Interactive Session looking at next steps for East Sussex Strategic Partnership**

The key tasks set out in the constitution and key priorities in Pride of Place were agreed as still relevant and vital to providing strategic direction on County-Wide Issues.

**Summary of discussion to interactive session**

We used voting buttons to ensure everyone had the opportunity to respond and the results were mixed, the table below aims to summarise the responses and show what action will be taken for each.

<b>Question</b>	<b>Summary of responses</b>	<b>Action</b>
<p>Meetings</p> <ul style="list-style-type: none"> <li>• Would you be happy to receive updates/reports outside of meetings?</li> <li>• Would you like the opportunity for more discussion at meetings?</li> <li>• Would meetings benefit from themes or outside speakers?</li> </ul>	<p>Use website to pull people in rather than pushing information</p> <p>Don't swamp us with information</p> <p>Needs to be relevant</p> <p>Don't let important information get lost</p> <p>Allow time for discussion if relevant</p> <p>Be open to less agenda items if relevant</p> <p>It would be a good opportunity for learning but only if relevant to the agenda</p> <p>Wouldn't want a theme or speaker at every meeting</p>	<p>Agenda management</p> <p>When planning agendas there will be a consideration about:</p> <ul style="list-style-type: none"> <li>• Does the item spark discussion or seek agreement from ESSP?</li> <li>• Does the item provide an 'update' on progress- can it be uploaded 'for information' on the website with a prompt email to members</li> <li>• Would any items benefit from specialist/ outside speakers?</li> <li>• Is there a 'theme' or emerging issue that it would be useful to discuss at a strategic level/ seek views of partners?</li> </ul>

Question	Summary of responses	Action
<p>Pride of Place</p> <ul style="list-style-type: none"> <li>Is it important for ESSP to have actions outside of Pride of Place?</li> <li>Are there any Pride of Place priorities that need further support?</li> </ul>	<p>There should be no duplication of work</p> <p>This group should remain strategic</p> <p>If actions can offer a solution by moving an issue forward</p> <p>Many examples given of areas that need further support.</p>	<p>ESSP will need to continue to be flexible to consider any emerging issues, respond to change and consider action where it is outside the remit of any other group already in place</p> <ul style="list-style-type: none"> <li>Targets in Pride of Place to be revisited.</li> <li>Continue to respond to changing environment as necessary – through ad hoc discussion at meeting or through tabled agenda items</li> </ul>
<p>Measuring progress and challenge</p> <ul style="list-style-type: none"> <li>Now there is no formal reporting of LAA targets, how do we ensure progress on the joint priorities?</li> <li>How can we challenge ourselves further?</li> <li>Is there anything that could add more value to partnership?</li> <li>How will we know if we have succeeded?</li> </ul>	<p>Don't want to re-refresh Pride of Place</p> <p>There is no value in looking at numbers on paper to check progress</p> <p>Review actions in Pride of Place in new economic climate</p> <p>The opportunities of partnership working were reiterated</p>	<ul style="list-style-type: none"> <li>Pride of Place action plan to be sent to Thematic Groups to ask if still relevant and appropriate to current climate.</li> <li>Any changes to action plan will be brought to ESSP for discussion and agreement.</li> </ul>