

East Sussex Strategic Partnership: Executive Board Meeting

10am, Thursday 14 June 2007
East Sussex Downs & Weald PCT Board Room,
36-38 Friars Walk, Lewes

Agenda

<i>Please note refreshments will be available <u>from 9.30am</u></i>	Suggested Timings
1. Welcome and Apologies	10.00 am
2. Notes of the meeting held on 22 February 2007 and matters arising	10.05 am
3. Declarations of interest	10.10am
4. Urgent items of business (if any)	10.15am
<u>FOR DECISION</u>	
Community Strategy	
5. Timetable for the East Sussex Integrated Sustainable Community Strategy	10.20am
LAA	
6. Quarter 4 monitoring reports To discuss the LAA Quarter 4 and annual Performance Monitoring reports for Outcomes 1-23 with representatives of Government Office for the South East (GO-SE).	10.30am
Partnership	
7. East Sussex Economic Development Strategy Refresh Presented by Mark Pearson, Chief Executive, East Sussex Economic Partnership	11.20am
8. East Sussex Assembly Membership List	11.45am
9. East Sussex Strategic Partnership Forward Plan	11.50am
<u>FOR INFORMATION</u>	
10. Progress Through Partnerships Programme	11.55am
11. ESSP communications	
12. "One thing" from East Sussex Strategic Partnership members Presented by Jeremy Leggett, Chairman, East Sussex Strategic Partnership	
13. Dates of future meetings: 27 September 2007 at 10am, Court Room, Town Hall, Eastbourne 29 November 2007 at 10am, Council Chamber, Town Hall, Hastings 6 March 2008 at 10am, East Sussex Fire & Rescue Service Headquarters, 20 Upperton Road, Eastbourne 26 June 2008 at 10am, County Hall, Lewes (GO-SE to attend)	12.15pm

Members of the East Sussex Strategic Partnership:	
East Sussex County Council	Cllr Bob Tidy (Vice Chair)
Eastbourne Borough Council	To be advised
Hastings Borough Council	Cllr Peter Pragnell
Lewes District Council	Cllr David Gray
Rother District Council	Cllr Carl Maynard
Wealden District Council	Cllr Pam Doodes
East Sussex Association of Local Councils	David Walters
Sussex Police	Nick Wilkinson
East Sussex Fire and Rescue Service	Chris Large
Environment Agency	Chris Wick
Learning and Skills Council (Sussex)	Wayne Wright
National Probation Service (Sussex)	Andrea Saunders
Primary Care Trusts (2 seats)	Charles Everett John Barnes
East Sussex Economic Partnership	Hamish Monro
Hastings and Bexhill Economic Alliance	Christine Goldschmidt
Federation of Small Businesses	Ken Stevens
Action in Rural Sussex	Jeremy Leggett (Chairman)
Churches Together In Sussex	Ian Chisnall
VOICES (2 seats)	Steve Manwaring
	Steve Hare

'Critical friend/observer' places (non-voting):	
Government Office South East (1)	Di Woolloff
South East England Development Agency	Liz McSheehy

Notes of the meeting of the East Sussex Strategic Partnership Executive Board

Thursday 22 February 2007

IN ATTENDANCE

Executive Board Members present:

Ian Chisnall (Chairman)	Churches Together in Sussex
Cllr Bob Tidy (Vice Chair)	East Sussex County Council
Cllr Ian Lucas	Eastbourne Borough Council
Cllr Peter Pragnell	Hastings Borough Council
Cllr Liz Lee	Lewes District Council
Cllr Graham Gubby	Rother District Council
Cllr Nigel Coltman	Wealden District Council
David Walters	East Sussex Association of Local Councils
Nick Wilkinson	Sussex Police
Rupert Clubb	Environment Agency
Nick Yeo	Primary Care Trusts
Dr Diana Grice	Primary Care Trusts
Hamish Monro	East Sussex Economic Partnership
Christine Goldschmidt	Hastings and Bexhill Economic Alliance
Ken Stevens	Federation of Small Businesses
Jeremy Leggett	Action in Rural Sussex
Steve Manwaring	VOICES
Debby Matthews	VOICES
Di Woolloff	Government Office South East (GOSE)

In attendance:

Becky Shaw	East Sussex County Council (ESCC)
Alison Horan	East Sussex County Council
Lisa Schrevel	East Sussex County Council
Keith Sinden	East Sussex County Council
Roy Mawford	Hastings Borough Council
Enda Dowd	Hastings Borough Council
Charles Lant	Wealden District Council
Gill Cameron-Waller	Wealden District Council
Scott Lavocah	Rother District Council
Barbara Pratt	Eastbourne Borough Council

NOTES

1) Welcome and Apologies

- a) The Chairman welcomed:
- Nick Yeo and Dr Diana Grice (Hastings and Rother PCT and South Downs and Weald PCT) as new members to the partnership
 - Debby Matthews, South Downs CVS, new VOICES representative (taking over from Diane Parr)
 - Di Woolloff, Government Office South East, the new Locality Manager (taking over from Sonia Sahota)
 - Amanda Hodge, the newly appointed Strategic Partnership Manager (taking over from Diana Francombe)
- b) Apologies were received from:
- Andrea Saunders, National Probation Service (Sussex)
 - Wayne Wright, Learning and Skills Council (Sussex)
 - Chris Large, East Sussex Fire and Rescue Service

2) Notes of the meeting held on 13 November 2006

- a) Nick Wilkinson, Sussex Police and Lisa Schrevel, East Sussex County Council were present and Councillor Liz Lee had given her apologies, but these were not included in the notes.
- b) With these corrections, the notes were agreed as a correct record of the meeting.

Community Strategy Section

3) Community Strategy

- a) The Strategic Partnership Manager introduced a paper (Item 3) updating members on:
- Progress to date on revising the Community Strategy, which was developed in 2003
 - Expectations set out in the White Paper on local government reform, and
 - Opportunities to reduce duplication and maximise economies of scale by working more collaboratively with the 5 Local Strategic Partnerships.
- b) Members' were invited to consider a collaborative approach to revising the Community Strategy and the proposed timetable for completing the review by March 2008.
- c) Government Office South East (GOSE) confirmed that there was a delay in issuing guidance on Community Planning and recognised that consultation takes time. To that effect, it was right to start gathering evidence now to identify shared priorities and targets.

- d) A recent publication '*Developing the future arrangements for Local Area Agreements*' sets out current Government thinking on how the new arrangements outlined in the White Paper might be implemented. It was noted that Local Area Agreements (LAA) would change considerably from 2008, and there was a need to ensure that partnership working was retained. The document can be downloaded at:
<http://www.communities.gov.uk/index.asp?id=1506327>

Executive Board Members agreed to:

- A collaborative approach to pool information and minimise duplication of effort
- Developing a strategy that was deliverable and affordable
- Informed by and connected into Local Development Frameworks and other relevant strategies
- Chapters for each district and borough to profile their distinctive needs
- Appropriate consultation to ensure priorities were informed by what communities want, and
- A forward looking strategy in terms of developing smarter partnership working and shared improvement.

Local Area Agreement Section

4) Local Area Agreement

The Strategic Partnership Manager updated members on the Refresh and Quarter 2 reporting timescale, for information.

5) Quarter 3 Performance Monitoring Report

- a) The Partnership and Performance Officer introduced the Quarter 3 performance monitoring report (Item 5) highlighting in particular:
- That performance was improving after a cautious second quarter
 - Cross-authority and multi-agency working was evident amongst a number of exceptional greens, reinforcing the benefit of partnership working
 - On target 17.3 (Domestic Violence), information had been received from Wealden and the report would be amended to reflect this, and
 - A supplementary report (item 5a) had been produced on target 18.3 (Killed and Seriously Injured on roads), providing further information and action plans to reduce the number of fatalities and injuries.
- b) Nick Wilkinson of Sussex Police spoke to the supplementary report on target 18.3 emphasising that action plans (which included education, enforcement, engineering and encouragement) were in place, but that some factors were out of their control. They also highlighted that data was 100% accurate and that one major accident could skew figures quite considerably.

- c) Councillor Bob Tidy reported that a recent study by East Sussex County Council had concluded that the inclusive cost of road fatalities and injuries totalled £149 million in East Sussex. Members also recognised the human cost and agreed that, despite the difficulties of measurement, it was important to continue working to reduce the numbers of Killed and Seriously Injured. Debby Matthews also raised the impact of potential Accident & Emergency closures at Sussex hospitals, which was discussed.

Executive Board Members agreed that the partnership should consider in more detail how best to:

- Influence Government to establish more appropriate measurement of the target i.e. one which better reflects the complexities involved
- Use their position on other boards, networks and partnerships to encourage other agencies to contribute to road safety
- Encourage all Local Strategic Partnerships to include road safety (not just transport) in their plans
- Make use of evidence arising from Community Strategy consultation to engage new partners
- Encourage dialogue between East and West Sussex Primary Care Trusts to inform current consultations on hospital services, especially the impact in rural communities, and
- Explore how to link connected themes e.g. health and transport services, to enable an integrated, multi-agency approach to improving road safety and reducing fatalities and injuries on roads.

6) 2007/08 LAA reporting timetable

A draft timetable was circulated so that members could pencil dates in their diaries. However, the timetable is subject to agreement by Government, and would be confirmed by GOSE at the next meeting of East Sussex Strategic Partnership Executive Board, 14 June 2007.

7) Performance Management

- a) The Partnership and Performance Officer introduced a paper on a review of performance monitoring arrangements for the LAA (Item 7). The review had taken place six months into the first year of the LAA, allowing it to be informed by the experience to date and future proposals for LAA performance management arrangements as set out in the White Paper.
- b) The review confirmed that the system overall was comprehensive, robust and fit for purpose; but that some parts were more embedded than others and some parts were still evolving.
- c) The Chair invited members to feedback any comments they had, especially on the content and structure of performance monitoring reports, to the Partnership and Performance Officer (lisa.schrevel@eastsussex.gov.uk or 01273 481177).

Partnership Section

8) Partnership Coordinators Report

a) Updates to the constitution:

Executive Board Members agreed to:

- i) Amend the wording to paragraph 6.6 and paragraph 5 of the constitution as per the wording set out in Item 8.
- ii) With regard ensuring data quality (paragraph 5), members were being sought to make a commitment to data quality and practical support, if required, was available through the Community Partnership team at East Sussex County Council.
- iii) Members also agreed to consider building in commitment to the compact under section 5 of the constitution.

- b) **ESSP website:** The Partnership and Performance Officer updated members on the planned revamp of the East Sussex Strategic Partnership (ESSP) website in order that it can provide a valuable online resource for partners, and a tool for raising public awareness of and engagement in ESSP and its work. Members were invited to submit ideas to lisa.schrevel@eastsussex.gov.uk on the design and layout of the website; and to provide content (stories, links and photographs).

c) Board member Away Day:

Executive Board Members agreed to the proposal for a half-day Away Day to review the Community Strategy and the refresh of the LAA.

The Strategic Partnership Manager will contact members to arrange a suitable date.

- d) **Partnership Improvement Programme:** the Chair, Cllr Gubby, Nick Wilkinson and Jeremy Leggett agreed to meet and carry out the partnership self-assessment required to participate in the programme. The assessment would be circulated to other Board members for comment prior to being submitted to South East Employers (the programme managers). It was proposed that, with members' represented on County and regional Boards, maximum advantage could be gained by linking the partnership improvement programme to others e.g. the national improvement programme.
- e) **Contact list:** Members were invited to provide names of their deputy's on a contact list provided.
- f) **Local Government White Paper:** A seminar on the implications of LAAs from the White Paper will run by GOSE in March. The Strategic Partnership Manager will identify and invite a representative number of Board Members to participate.

9) Forward Plan

Board members approved the forward plan and agreed that thematic discussions should include LAA themes, but also wider strategic themes such as regional and national strategies and policies.

10) Future meetings

East Sussex Downs PCT and Hastings Borough Council were proposed as venues for the next meetings of ESSP Executive Board. Members agreed to email ideas for accessible venues in these locations by email to amanda.hodge@eastsussex.gov.uk.

11) Change of Chairperson

Jeremy Leggett was unanimously elected as the new Chairperson of the East Sussex Strategic Partnership. Jeremy would take up the chair at the next meeting on 14 June 2007.

12) Any Other Business

a) East Sussex Economic Strategy

- i) Hamish Monro reported that this strategy was being produced by the East Sussex Economic Partnership (ESEP), and would cover economic activity across the county, not just that undertaken by members of ESEP. A consultant had been contracted and consultation had taken place. Once the draft strategy had been approved by ESEP it will be brought to ESSP for consultation.

Executive Board Members agreed to invite ESEP to give a presentation of the draft strategy at a future meeting.

b) SEEDA partnership meeting

- i) Members were advised that SEEDA was reviewing its partnership arrangements, and that this could have an impact on the working of ESSP.

Executive Board Members agreed that:

- 1) ESSP should lobby SEEDA to ensure they are consulted prior to any final decisions being made by SEEDA on future arrangements.
- 2) Those partners sitting on Regional Assemblies should use that position to ensure ESSPs interests were taken into consideration by SEEDA.

c) East Sussex County Corporate Assessment (CA) and Joint Area Review (JAR)

Becky Shaw made members aware that East Sussex County Council will be having a CA and JAR this year, which both take place in the last two weeks of June 2006. ESCC is keen to share with partners its self-assessment document and Becky will circulate it round to partners for information. The Audit Commission will identify key partners to meet with them to give those organisations an opportunity to express how ESCC works in partnership with them.

d) Coastal Strategy & Regional Economic Strategy

Christine Goldschmidt reported that a major consultation exercise is currently underway for the above strategies and felt it was essential we feed into this consultation.

Councillor Gubby stated that those members from the ESSP who sit on the Regional Assembly are in a position to lobby on these issues on behalf of the ESSP.

e) Incoming Chair

Jeremy Leggett invited members to email to him their vision of what success would look like in two years, to assist him in identifying key priorities during his chairmanship.

f) Outgoing Chair

On behalf of the Executive Board Cllr Bob Tidy, Vice Chair, thanked Ian Chisnall for his Chairmanship of ESSP. It was noted that Ian would continue to attend ESSP meetings as a representative of Churches Together in Sussex, and Members wished him well in his new role as Chair of Wealden Local Strategic Partnership.

There being no other business, the meeting closed at 12.15pm.

East Sussex Strategic Partnership Executive Board

Thursday 22 February 2007

SUMMARY OF AGREED ACTIONS AND INVITATIONS	
Note	Action
2 b)	Agreed to amend notes of last meeting
3 e)	Agreed approaches to reviewing the Community Strategy
5 d)	Agreed to consider at a future meeting, various and linked approaches to tackling road safety
8 a)	Agreed to amendments to the constitution
8 c)	Agreed to a half-day Away Day for Board members
8 d)	Agreed to complete a partnership self-assessment and circulate to all members
9	Agreed the forward plan
11	Agreed the appointment of Jeremy Leggett as ESSP Chairperson
12 a)	Agreed to invite ESEP to give a presentation of the draft East Sussex Economic Strategy at a future meeting
12 b)	Agreed to work together to ensure SEEDA take account of ESSP views on partnership working arrangements

Note	Invitation
7 c)	To feedback comments on the content and structure of performance monitoring reports by 2 April 2007
8 b)	To submit ideas on the design and layout of the website; and to provide content (stories, links and photographs) for the new site by 26 March 2007
8 e)	To provide names and contact details for their deputies\z

Section: FOR DECISION

Title: **Timetable for the East Sussex Integrated Sustainable Community Strategy**

Report to: East Sussex Strategic Partnership Executive Board

Date: 14 June 2007

Author: Amanda Hodge, Strategic Partnership Manager

Recommended

That the East Sussex Strategic Partnership Executive Board:

1. Approve the timescale for the East Sussex Integrated Sustainable Community Strategy.

1 Purpose of the Report

- 1.1 To inform Executive Board Members of progress to develop the integrated sustainable community strategy.

2 Background

- 2.1 Executive Board members will recall at the last ESSP meeting it was agreed we would work in partnership across East Sussex to produce an integrated sustainable community strategy with the District and Borough local strategic partnerships (LSPs).
- 2.2 The East Sussex LSP co-ordinators have met and produced a draft project plan and skeleton structure of the strategy. The strategy is being built on the existing themes within the current community strategies. Further work is currently being undertaken to identify gaps in those existing documents.
- 2.3 Although we do not intend to re-survey the residents of East Sussex, we will use the Assembly event in September 2007, results of previous consultation exercises and any consultations carried out by partners and each of the local authorities whilst the draft document is being written, to verify the priorities within the strategy.
- 2.4 A draft of the integrated strategy will be available in the Autumn for formal consultation and approval January-May 2008. The document will be web based and a summary leaflet will be available.

3 Conclusion

- 3.1 Members will be kept informed of progress on the strategy.

Summarised East Sussex Integrated Sustainable Community Strategy Project Plan

Agenda Item 5
Appendix 1

Tasks	April – June 2007/08	July-Sept 2007/08	Oct-Dec 2007/8	Jan-Mar 2007/8	April - June 2008/9
Review & Research					
<i>Research existing strategies & consultation evidence</i>					
<i>Research key Regional and National Plans/strategies</i>					
Project Management					
<i>Project team meetings with Co-ordinators</i>					
Compilation					
<i>Draft new strategy</i>					
Consultation					
<i>Develop a consultation plan</i>					
<i>ESSP meetings</i>		◆	◆	◆	
<i>District and Borough LSP meetings</i>			◆	◆	
<i>Consultation event with Assembly</i>		◆			
<i>LAA project team meetings</i>					
<i>Formal Consultation period through Websites</i>					
<i>Formal consultation through Your County Magazine</i>					
Review & Completion					
<i>Analyse consultation feedback & evaluation</i>					
Approval					
<i>Submit final draft to East Sussex LSPs</i>					
<i>Submit final draft to East Sussex local authorities</i>					
Publication					
<i>Publish final draft document on ESSP & District and Borough LSP websites</i>					◆
<i>Publish summary leaflet</i>					◆

Section: FOR DECISION

Title: East Sussex Economic Development Strategy Refresh

Report to: East Sussex Strategic Partnership Executive Board

Date: 14 June 2007

Author: Amanda Hodge, Strategic Partnership Manager

Recommended

That the East Sussex Strategic Partnership Executive Board:

1. Agree to establish a small task and finish group to develop a formal response to the consultation on the East Sussex Economic Strategy on behalf of the East Sussex Strategic Partnership Executive Board.

1 Purpose of the Report

- 1.1 To make Executive Board members aware of the consultation timescale for the East Sussex Economic Development Strategy refresh.

2 Background

- 2.1 Members will be aware that the existing strategy entitled 'Creating Sustainable Economic Growth: An Economic Development Strategy for East Sussex 2003-2013' was published in April 2002 and is five years into its ten year life. The East Sussex Economic Partnership agreed that a complete re-write of the existing strategy was unnecessary and commissioned Ancer Spa, economic development consultants to undertake a refresh of the existing strategy.
- 2.2 Members will receive a presentation at the Executive Board meeting from Mark Pearson, Chief Executive of the East Sussex Economic Partnership (ESEP). Mark will outline the major changes in the refreshed strategy and how it helps to deliver the priorities in the community strategy. ESEP is launching the strategy for a 12 week consultation, with the closing date for comments on 31 August 2007.
- 2.3 Individual partner organisations will want to respond to the consultation and the Executive Board will want to consider whether to respond as a partnership in its own right.

3 Conclusion

- 3.1 Board Members are encouraged to volunteer to establish a small task and finish group to consider the refreshed economic development strategy and compile a formal response on behalf of ESSP. Those Board Members that do not form part of the group are encouraged to send their views to that group and to Mark Pearson, Chief Executive East Sussex Economic Partnership at mark.pearson@esep.org or 01273 481131.

Section: FOR DECISION

Title: East Sussex Assembly Membership List

Report to: East Sussex Strategic Partnership Executive Board

Date: 14 June 2007

Author: Amanda Hodge, Strategic Partnership Manager

Recommended

That the East Sussex Strategic Partnership Executive Board:

1. Approve the inclusion of the additional partners to the East Sussex Assembly membership as detailed in paragraph 2.2.
2. Note the progress on planning the Assembly conference.

1 Purpose of the Report

- 1.1 To make Executive Board members aware of the need to increase the membership list for the East Sussex Assembly and to update members about the Assembly conference in September 2007.

2 Background

- 2.1 Members will be aware in the Local Government White Paper and the Communities Bill proposed a list of organisations that should make up a local strategic partnership. Not all of these organisations are current ESSP partners and it is suggested that some are added to the East Sussex Assembly membership.

- 2.2 Board members are therefore asked to approve the following organisations to join the East Sussex Assembly:


- Health & Safety Executive
- Youth Offending Team* (YOT)
- NHS Trust/Foundation Trust
- Sport England
- Arts Council England South East
- English Heritage

* East Sussex County Council could provide representation as the host body for the YOT.

- 2.3 The East Sussex Assembly will be invited to attend a half day conference on the afternoon of 18 September 2007 at Uckfield Civic Centre. A flyer publicising the event is attached at Appendix 1 of this report for information. The purpose of the event is to inform the Assembly of progress on the LAA, to inform them about future LAA arrangements and to consult them about the integrated sustainable community strategy.

3 Conclusion

- 3.1 If Board Members have any suggestions about the Assembly event, then please forward these to Amanda Hodge, Strategic Partnership Manager at Amanda.hodge@eastsussex.gov.uk or 01273-481662.

 <p>East Sussex Strategic Partnership</p>	<p>EAST SUSSEX ASSEMBLY CONFERENCE Tuesday 18 September 2007 12.30pm-4.30pm, Uckfield Civic Centre, Uckfield, East Sussex</p>
<p>PHOTOS TO BE INSERTED</p>	<p>Aims of the Conference</p> <ul style="list-style-type: none">• To involve partners in developing the East Sussex Integrated Community Strategy• To update partners on the achievements of year 1 of the Local Area Agreement (LAA)• To learn about changes proposed by central Government to LAAs• To facilitate networking <p>Draft Programme</p> <ul style="list-style-type: none">• Lunch• Registration• Welcome & introduction• LAA achievements• Proposals for a new LAA• Refreshment break• Small group discussions of priorities for the East Sussex Integrated Community Strategy• Closing session <p>Booking Details</p> <p>Please complete the enclosed booking form to: Amanda Hodge, Strategic Partnership Manager, East Sussex County Council, County Hall, St Anne's Crescent, Lewes, East Sussex BN7 1SW Email: Amanda.hodge@eastsussex.gov.uk or Tel: 01273-481662</p> <p>Booking forms <u>must</u> be returned by 7 August 2007</p>

Section: FOR DECISION

Title: East Sussex Strategic Partnership Forward Plan

Report to: East Sussex Strategic Partnership Executive Board

Date: 14 June 2007

Author: Amanda Hodge, Strategic Partnership Manager

Recommended

That the East Sussex Strategic Partnership Executive Board:

1. Agree a programme of community strategy and /local area agreement themes to be included in the ESSP forward plan.

1 Purpose of the Report

- 1.1 To give Executive Board Members a range of options for topics to be included in the ESSP forward plan.

2 Background

- 2.1 Board Members agreed at the last meeting to discuss the themes from the Pride of Place community strategy and the local area agreement (LAA) at future board meetings. The forward plan is attached at Appendix 1. The themes are detailed in the table below and Board Members are requested to agree a priority order for discussing them:

Community Strategy	LAA
<ul style="list-style-type: none"> • Building a prosperous local economy: <ul style="list-style-type: none"> ○ Regenerating rural communities ○ Tackling the problems of the most deprived communities ○ Raising educational aspiration and achievement; and ○ Modernising communications 	Economic Development & Enterprise Children and Young People
<ul style="list-style-type: none"> • Improving support for older people 	Healthier Communities and Older People
<ul style="list-style-type: none"> • Creating faster and easier joint access to services for all citizens 	
<ul style="list-style-type: none"> • Improving community safety 	Safer and Stronger
<ul style="list-style-type: none"> • Protecting and promoting the environment 	

East Sussex Strategic Partnership Executive Board – Forward Plan

Executive Board Meeting Dates	Expected Business
Thursday 22 February 2007, 10am, (Wealden District Council)	Change of Chairman LAA Q3 Performance Monitoring LAA Refresh update Report: Implications of the Local Government White Paper Community Strategy Review Data Quality report
Thursday 14 June 2007, 10am (East Sussex Downs & Weald PCT Board Room, Friars Walk, Lewes)	Yr 1 Q4 Performance Monitoring (formal report to GO-SE) Timetable for East Sussex Integrated Sustainable Community Strategy East Sussex Economic Development Strategy Refresh East Sussex Assembly Membership List ESSP Forward Plan
Thursday 14 June 2007 afternoon (Pelham House, Lewes)	Visioning session re: ESSP For ESSP Executive Board Members
Tuesday 18 September 2007 afternoon Uckfield Civic Centre, Uckfield	East Sussex Assembly consultation on Community Strategy Review
Thursday 27 September 2007, 10am (Court Room, Town Hall, Eastbourne)	LAA Yr 2 Q1 Performance Monitoring ESSP Communications Strategy Subject focus to be decided
Thursday 29 November 2007, 10am (Council Chamber, Town Hall, Hastings)	LAA Yr 2 Q2 Performance Monitoring Impact of Comprehensive Service Review New arrangements for LAAs Subject focus to be decided
Thursday 6 March 2008, 10am (East Sussex Fire & Rescue Service, Headquarters, Eastbourne)	LAA Yr 2 Q3 Performance Monitoring Subject focus to be decided
Thursday 26 June 2008, 10am (Council Chamber, County Hall, Lewes)	LAA Yr 2 Q4 Performance Monitoring (formal report to GO-SE) Subject focus to be decided

Section: FOR INFORMATION

Title: **Progress Through Partnerships Programme**

Report to: East Sussex Strategic Partnership Executive Board

Date: 14 June 2007

Author: Amanda Hodge, Strategic Partnership Manager

1 Purpose of the Report

- 1.1 To inform Executive Board Members about the Progress Through Partnerships Programme.

2 Background

- 2.1 Executive Board members will be aware the South East Progress Through Partnerships (PTP) programme (which is giving local strategic partnerships in the south east capacity building support) is underway. At our last meeting it was agreed that a small working group of board members would meet to complete the self-assessment document. On 10 May 2007, Councillor Graham Gubby, Jeremy Leggett, Alison Horan and Amanda Hodge met and completed the self assessment. Steve Manwaring was unfortunately not able to attend the group, but provided feedback.
- 2.2 The self assessment document was submitted to PTP in line with the revised deadline of 25 May 2007 and the summary page can be seen at Appendix 1 of this report. The summary highlights that the partnership has strong performance management arrangements in place for the LAA, but there are areas where we would benefit from capacity building, such as in scrutiny, challenge and team building. Further issues may become apparent at the Executive Board half away day. A full copy of the self assessment will be available in a few weeks time at: www.essp.org.uk in the publications section.
- 2.3 All of the District and Borough LSPs have undertaken the same self-assessment. The topic of how we can all work together to add value to the programme and to stretch the use of our training credits will be discussed at a forthcoming LSP chairs and co-ordinators meeting.
- 2.4 The self assessment will enable the programme manager from PTP in partnership with the ESSP to develop a menu of learning activities for ESSP to undertake over the next six months. Once the capacity building programme is finished we will be asked to complete the same self assessment in order to assist with the evaluation of the programme.
- 2.5 PTP have just produced their first e-newsletter which will be made available at: www.essp.org.uk in publications and can also be found on the PTP website: www.progressthroughpartnership.org.uk

3 Conclusion

- 3.1 Executive Board members will be kept up to date with learning activities as they are planned.

1. Governance

To be rated as 'Green' the LSP should have in place clear aims and objectives and Terms of Reference which include protocols defining roles and responsibilities. Effective structures and processes should be in place to facilitate cross agency working and to optimise opportunities for joined up/inclusive working at all levels including front-line staff. Individuals and organisations involved in the LSP have a full understanding of their respective roles, responsibilities and accountabilities. The LSP will have considered its relationship with all elected members in their representational and scrutiny roles and resolved any misunderstandings and/or difficulties.

Where we are now			Strengths – we have some practice in this area others may be interested in hearing about	Weaknesses and Current Challenges	Chosen learning activities to address current weaknesses and challenges - see menu of options page 7	We would be interested in working on this issue with other partnerships
Red	Amber	Green				
				We could use some assistance in developing LSP members' capacity to challenge and scrutinise.	We would like to discuss which appropriate options would be available with the programme manager and would like to work in partnership with other LSPs, particularly in East Sussex.	

2. Vision and Strategy

To be rated as 'Green' the LSP should have a clear, shared vision and purpose reflecting local priorities and which contains aspects that reflect the distinctive nature of the area it covers. It should have set itself relevant and robust objectives for improving quality of life of local people and have produced (or be currently working to produce), with the local community, a sustainable community strategy.

Where we are now			Strengths – we have some practice in this area others may be interested in hearing about	Weaknesses and Current Challenges	Chosen learning activities to address current weaknesses and challenges - see menu of options page 7	We would be interested in working on this issue with other partnerships
Red	Amber	Green				
		Yes	We have a strong vision and strategy.	Due to a change in representation there is a need to undertake some team building to strengthen and develop the LSP. We would very much welcome developing our partnership working across the county boundary for example with Brighton & Hove City and Kent. We have experience of shared services development which we wish to build on.	We would like to discuss which appropriate options would be available with the programme manager and would like to work in partnership with other LSPs, particularly in East Sussex.	

3. Leadership

To be rated as 'Green' there needs to be strategic and challenging leadership from all partners, which supports improvement and delivery of LSP objectives. This leadership should foster and promote good relationships amongst all participating individuals and organisations, including open communication across the partnership and with the wider community. It should also demonstrate that partners are embracing their community leadership role.

Where we are now			Strengths – we have some practice in this area others may be interested in hearing about	Weaknesses and Current Challenges	Chosen learning activities to address current weaknesses and challenges - see menu of options page 7	We would be interested in working on this issue with other partnerships
Red	Amber	Green				
	Yes			Again because of the change in representation there is a need for some capacity building in terms of roles and responsibilities.	We would like to discuss which appropriate options would be available with the programme manager and would like to work in partnership with other LSPs, particularly in East Sussex.	

4. Performance Management

To be rated as 'Green' the LSP should have effective processes in place for translating objectives into the day-to-day actions of individual agencies and to actively manage performance so as to deliver the objectives of LSP plans, strategies; the LAA and LDF. The LSP should be monitoring reviewing and evaluating outcomes and learning from this information to refine and improve its activities and objectives.

Where we are now			Strengths – we have some practice in this area others may be interested in hearing about	Weaknesses and Current Challenges	Chosen learning activities to address current weaknesses and challenges - see menu of options page 7	We would be interested in working on this issue with other partnerships
Red	Amber	Green				
		Yes	We have very strong performance management system in place for monitoring and reporting the LAA.			We are happy to share our experiences with others.

5. Delivery and Impact

To be rated as 'Green' the LSP should have evidence which shows it is making good progress in delivering objectives and targets set out in plans, strategies and the LAA. It should be able to demonstrate a range of achievements, which are making a difference to the area, enhancing the quality of life for local people and improving service delivery.

Where we are now			Strengths – we have some practice in this area others may be interested in hearing about	Weaknesses and Current Challenges	Chosen learning activities to address current weaknesses and challenges - see menu of options page 7	We would be interested in working on this issue with other partnerships
Red	Amber	Green				
		Yes		We could learn from others about how to celebrate and communicate successes both within organisations and externally to the public.	We would like to discuss which appropriate options would be available with the programme manager and would like to work in partnership with other LSPs, particularly in East Sussex.	

Section: FOR INFORMATION

Title: **ESSP Communications**

Report to: East Sussex Strategic Partnership Executive Board

Date: 14 June 2007

Author: Amanda Hodge, Strategic Partnership Manager

1. Purpose of the Report

- 1.1 To inform Executive Board Members of progress to improve ESSP communications.

2. Background

- 2.1 The Strategic Partnership Manager and the Partnership and Performance Officer have been developing some mechanisms to improve ESSP communications.

2.2 Website

Executive Board members will recall from the last ESSP meeting the project to develop a new ESSP website is underway and is now entering its final testing stage. A test site was piloted in early May and the new site is now live. Board Members are encouraged to visit the site at: www.essp.org.uk and give their feedback on the site to Lisa Schrevel at: lisa.schrevel@eastsussex.gov.uk.

2.3 Newsletter

The Strategic Partnership Manager has re-developed the quarterly community planning newsletter. It is intended to give an overview of community planning across the county and keep partners up to date with any policy changes from Government. The newsletter will be emailed to partners and be made available on the ESSP website.

2.4 Communications Strategy

The ESSP does not currently have a communications strategy. The Partnership and Performance Officer has commenced work on developing a draft strategy and it will be brought to the next Board meeting for discussion.

3. Conclusion

- 3.1 A communications strategy will be brought to the ESSP for discussion and approval in September 2007. If Board Members wish to feed their views about ESSP communications, whilst the strategy is being developed please contact: lisa.schrevel@eastsussex.gov.uk.