



## **TRAINING COURSE**

### **What is East Sussex in Figures?**

East Sussex in Figures (ESiF) is a, web-based 'data observatory' that is transforming the way strategic partners share and access vital information about our local communities – providing free access for everyone to a wealth of intelligence on an extensive range of social, economic and environmental issues.

ESiF was developed by the County Council working very closely with all the LSPs in East Sussex. It helps partners develop a shared understanding of the key issues and changing needs facing our area. ESiF also makes it much easier for local agencies to share valuable service data and pursue a more evidence-based approach towards the development and review of community plans and a very broad range of other strategies aimed at improving our local quality of life.

ESiF provides a number of simple, interactive tools for exploring data, creating graphs and generating thematic maps. It is very easy to use and extremely flexible – putting individual users firmly in control. Now everyone can easily get all the information they need, exactly how they want it, for whatever topics, times and places they are interested in.

In a complex two-tier area like East Sussex, ESiF is an extremely valuable tool in helping to make our work on 'place-shaping' real and effective. In removing any unnecessary duplication of time and effort previously invested in underlying research and information activities, ESiF is also helping to deliver significant improvements in the efficiency, as well as the effectiveness, of service planning and strategy development processes.

### **Who should attend the ESiF training course?**

- Any member of staff who uses information, data or statistics about East Sussex in the normal course of their work
- Anyone involved with strategic or planning policy relating to East Sussex
- Anyone working with performance indicators (National Indicators, LAAs etc.)
- Anyone working with or collecting data relating to the character of East Sussex

### **What IT skills do attendees require before attending the course?**

Attendees only require a basic knowledge of using the internet and creating simple MS Excel, MS PowerPoint and MS Word files

### When, where, how long and how much are the training courses?

- Courses are held at the East Sussex Training and Development Centre in Eastbourne (maximum 12 places per course). Booking on a first come, first served basis

Monday	29 <sup>th</sup> June 2009	9am-1pm
Monday	3 <sup>rd</sup> August 2009	9am-1pm
Thursday	1 <sup>st</sup> October 2009	9am-1pm
Wednesday	9 <sup>th</sup> December 2009	9am-1pm

The cost of the course is £60 per person.

### How do I book a place?

If you are interested please contact Jackie Pickering, Personnel and Training, East Sussex County Council for a booking form on 01273 481427 or e-mail: [jackie.pickering@eastsussex.gov.uk](mailto:jackie.pickering@eastsussex.gov.uk). Attendees will receive a booking confirmation no later than 2 weeks before the start of the course with instructions on how to get to the East Sussex Training and Development Centre.

### What does the ESiF training course involve?

- The course is designed to give participants a 'hands on' working knowledge of the key functions of ESiF. This is done by gathering information on a specific area within East Sussex and examining this information in context.
- The East Sussex Training and Development Centre has the very latest technology for interactive IT training and participants will have access to ESiF on their own PC. After initial training and demonstration, attendees will be shown how to use the system to create their own tables, maps, graphs and surveys
- Members of staff from the Research and Information Team will be on hand to offer 'one on one' assistance if required
- After each module, participants will have an opportunity to ask questions about ESiF and its functionality that may be specific to their line of work
- Learning material and user guides will also be handed out at the training course

### What skills will you learn from attending the ESiF training course?

After completing this course you should be confident in extracting data from ESiF in a variety of formats and have an understanding of how this information can be used and communicated to other people. If participants require any additional training or explanation there will be an optional consultation with a member the Research and Information Team immediately following the training course and you can contact the Research and Information Team at any time after the training if you require any additional help or guidance.

### If you have any further questions please contact

Tim Carpenter, East Sussex in Figures Co-ordinator  
Transport and Environment Department  
East Sussex County Council

Tel: 01273 482030

E-mail: [tim.carpenter@eastsussex.gov.uk](mailto:tim.carpenter@eastsussex.gov.uk)