

Meeting Notes

Tuesday 17 January 2012

Council Chamber, County Hall, Lewes

IN ATTENDANCE

ESSP Members present:

Robin Smith (Chair)

Jeremy Leggett

Ian Chisnall

Cllr Gill Mattock

(on behalf of Cllr D Tutt)

Michael Turner

(on behalf of Chris Wick)

Cllr Trevor Webb

(on behalf of Cllr J Birch)

Chris Nicol

Cllr Tony Nicholson

Steve Hare

Steve Manwaring

Cllr David Young

Cllr Robert Standley

Sussex Police

Action in Rural Sussex

Churches Together in Sussex

Eastbourne Borough Council

Environment Agency

Hastings Borough Council

JobCentre Plus

Lewes District Council

SpeakUp Representative

SpeakUp Representative

Sussex Associations of Local Councils (ES)

Wealden District Council

Also in attendance (observers):

Becky Shaw

Elissa Gregory (Speaker)

Vera Gajic (Speaker)

Alison Jeffery (Speaker)

Sarah Dyde

Bethan Hampson

Caroline Hodge

Cynthia Lyons

Shabana Bayou

Andrew Palmer (Speaker)

Gill Cameron-Waller

Charles Lant

East Sussex County Council

East Sussex County Council

East Sussex County Council

East Sussex County Council

East Sussex County Council

East Sussex County Council

East Sussex County Council

East Sussex PCTs/ ESCC

Hastings Borough Council

Hastings Borough Council

Wealden District Council

Wealden District Council

Apologies for absence:

Cllr Keith Glazier (Vice Chair)

Robert Cottrill

Cllr David Tutt

Gary Walsh

Diana Grice

Chris Wick

Martin Searle

Peter Archer

John Hodges

Cllr Jeremy Birch

Neil Dart

East Sussex County Council

Eastbourne Borough Council

Eastbourne Borough Council

East Sussex Fire & Rescue Service

East Sussex PCT's/ ESCC

Environment Agency

Federation of Small Businesses

Federation of Small Businesses

Hastings & Bexhill Economic Alliance

Hastings Borough Council

Hastings Borough Council

Paul Harwood
Rita Lewis
Charles Everett
Cllr Carl Maynard
Leighe Rogers

Highways Agency
NHS East Sussex Downs
NHS Hastings and Rother
Rother District Council
Surrey and Sussex Probation Trust

NOTES

1) **Welcome**

1.1 The Chair welcomed and wished all Members a happy new year – introductions/ apologies were given and those attending on behalf of others were identified.

2) **Urgent items of business**

2.1 No urgent items reported.

3) **Notes of the meeting held on 3 November 2011 and Matters Arising**

3.1 Minutes were confirmed as an accurate record – matters arising agreed or appear later on the agenda.

4) **Priority Updates (oral)**

a. **SPACES – Robin Smith, Chair**

RS highlighted the work of the group and key points of progress. The mapping of property assets has now been largely achieved. Area groups will now be exploring opportunities for sharing such assets and reducing costs. SPACES (a Wave 2 Capital and Asset Pathfinder area) submitted an outline business case to the Local Government Association/ Department for Communities and Local Government (DCLG) in January 2012. The case is developed around the proposed Eastbourne 'Agile Hub' which would see multi service functions within a single location hub. It would be allied to other public sector estate rationalisation plans across East Sussex. A meeting with Baroness Hanham, Parliamentary Under Secretary of State at DCLG on 18 January 2012 will consider its implementation and further project milestones.

b. **Joint communications, Consultation and engagement – Bethan Hampson, ESCC**

BH updated on the progress of the communications and engagement priority. The key area of focus has been on developing (with ICT services colleagues) an ESSP members' forum (on the ESSP website), an idea which has received support through the communications questionnaire and the interactive session at the meeting in July 2011. The forum will facilitate further engagement outside of ESSP meetings. Uses of the forums could include the circulation of draft papers, uploading update reports 'for information', and acting as an arena for questions, comments and discussions such as gathering ideas for a theme for the East Sussex Assembly 2012.

The next step is to create a number of discussion topics (including one for each Thematic group and the 3 ESSP priorities), and to register ESSP members and official observers with a user name. ESSP will be offered a demonstration of the forums at a future meeting.

Action – BH to inform Members when Forums are ready for use

5) **Report from East Sussex Assembly – Sarah Dyde, ESCC**

- 5.1 SD presented the East Sussex Assembly 2011 Conference Report (circulated prior to the meeting) and outlined each proposed change to the Sustainable Community Strategy actions as set out in Appendix 1 (marked in red). The Partnership went through each revised action for agreement.

Action – SD to incorporate amendments

- 5.2 Health and Wellbeing section to be revised at a later date.

Action – SD/BH to discuss with BS and RS

- 5.3 SD thanked the group for attending/input at Assembly in November. A discussion followed on the funding seminar item. Cllr Webb asked for clarification of how the Migrant Action Group Toolkit can be accessed by other partners and how partners were ensuring that relevant staff are made aware of it.

**Action – SD to confirm how to access the Toolkit
ALL to ensure circulation within own organisation**

- 5.4 Assembly Meeting 2012 – RS stressed the importance of ensuring as many key partners attend as possible. A discussion followed on ideas for the meeting - it was agreed to SD/BH would create a discussion topic on the ESSP Website Forum.

Action – SD/BH to create discussion topic on ESSP Forum

6) Police Commissioners – Becky Shaw, ESCC

- 6.1 BS outlined the key dates, role and responsibilities of a Police and Crime Commissioner and the Police and Crime Panel – please see link below for full details:-
http://www.sussexpa.gov.uk/fileUploads/pdfs/Other/PCCs_briefing_pack.pdf
- 6.2 A general discussion followed on what the changes mean for partner organisations and it was agreed to invite the appointed PCC to the January 2013 ESSP meeting.

Action – SD/BH to invite appointed PCC to ESSP Meeting in January 2013

7) Housing – Andrew Palmer, Hastings Borough Council

- 7.1 Charlie Lant introduced Andrew Palmer. AP presented report 'Housing Policy Update – East Sussex' and stressed that changes to benefits will be addressed in separate paper that is being coordinated by Rob Cottrill (Eastbourne Borough Council). AP gave a brief summary of the government's new National Housing Strategy for England and the proposed changes. A discussion followed on what this meant for communities in East Sussex.

Action – paper on benefits to be presented at future ESSP meeting – RC

- 7.2 It was agreed to discuss in more detail housing, planning and localism at an all day event, potentially jointly with other LSPs. SD/BH and RS to consider how this event would be best structured and report back to ESSP.

Action – SD/BH and RS and report back to ESSP on the way forward.

8) Olympics – what’s happening in East Sussex – Elissa Gregory ESCC and Vera Gajic ESCC

- 8.1 EG reported on the progress of activities and events happening in East Sussex surrounding the London 2012 Olympics, with a key focus on the route of and organisation taking place around the Torch Relay. She highlighted the support for community involvement and support for businesses to make the most of the opportunities the London 2012 Olympics will bring. Collaboration is taking place with the County, District and Borough Councils and other partners.
- 8.2 RS thanked EG/VG and asked for a further update at a future ESSP meeting.

Action – SD/BH to arrange for EG/VG to give update at future ESSP meeting.

4) (Priority update continued)

c. Families with Multiple Problems – Alison Jeffery, ESCC

AJ reported on the progress of the Working Group and stressed there has been good participation from a variety of partners locally. The group are in discussion with consultants who have worked on similar projects in other areas. The group continue to embed co-ordination of services within the partner agencies (rather than the pooling of budgets for new services).

AJ announced the group will receive funding from DCLG to appoint a ‘senior trouble shooter’ and team with resources of £175,000 per year for 3 years. As part of this work the group have been tasked to identify how many families with multiple problems there are in East Sussex, the group are awaiting further guidance on this.

As a result of the European Funding Scheme (run by DWP) the group have been given opportunity to refer 300 families over 3 years to the ‘Progress’ Programme – this was explained in more detail.

9) Any other Business

None reported.

- 9.1 **Draft Forward Plan 2012** – RS asked for any comments to be passed directly to SD/BH

Action – Any comments to directed to SD/BH

10) Date of future meetings

The next meeting will take place at Bexhill Town Hall on Thursday 19 April 2012 - 10am.

Future meetings for 2012

Can you please note the following dates in your diaries:-

Thursday 5 July: 10am – venue to be confirmed

Tuesday 6 November: 10 am – venue to be confirmed

SUMMARY OF AGREED ACTIONS – 17 January 2012

Item	Action
4b	BH to inform Members when Forums are ready for use
5.1	Report from East Sussex Assembly – SD to incorporate amendments
5.2	Health and Wellbeing section – SD/BH to discuss with RS/BS
5.3	SD to confirm how to access the Migrant Action Group Toolkit ALL to ensure circulation within own organisation
5.4	SD/BH to create a discussion topic for Assembly 2012 on ESSP Forum
6.2	SD/BH to invite appointed PCC to ESSP Meeting in January 2013
7.1	RC to present a paper on benefits at future ESSP meeting
7.2	Event to discuss housing, planning and localism – SD/BH to discuss with RS and report back to group
8.1	SD/BH to arrange for EG/VG to give update at future ESSP meeting
9.1	All – any comments on the forward plan should be directed to SD/BH